Ravalli County Planning Department
215 S. 4th Street, Suite F
Hamilton, MT 59840
Phone: (406) 375-6530
Fax: (406) 375-6531
planning@rc.mt.gov

Off-Premise Sign Permit Application
Ravalli County, Montana

☐ $275 Fee

Applicant Information

1. Sign Owner Name: _____ Daytime Phone:_____
   Address: _____
   City: _____ State: _____ Zip Code: _____
2. Landowner Name: _____ Daytime Phone: _____
   Address: _____
   City: _____ State: _____ Zip Code: _____

Location of Proposed Off-Premise Sign

3. Section: _____ Township: _____ Range: _____
4. Current legal description of property _____ (COS Number, subdivision name, etc.)
5. Parcel or Tax ID number _____ (The number is shown on tax notices or can obtained from the Clerk & Recorder's Office.)
6. Geocode_____-_____-____-___-_____
7. Nearest Milepost:_____
8. Road Name:_____
9. Nearest Intersection:_____
10. Cardinal Side of Road:_____
11. Descriptive Location:_____

Sign Specifications

12. Check all the following that are applicable: Seasonal Sign_____ New Sign_____ Replacement_____
13. Will the sign be lighted? ____Yes ____No
14. Width of Sign Face_____ft._____in.
15. Height of Sign Face_____ft._____in.
16. Height of Structure_____ft._____in.
17. Minimum Distance from Other Signs_____
18. Construction Material_____
19. Distance from Road_____
20. Current Advertiser_____
21. Type of Sign (Single-faced, Double-faced, V-type, Multi-faced)_____
22. How will sign be anchored_____

Required Attachments

23. 8 ½" x 11" Scaled Drawing of a Site Plan
24. 8 ½" x 11" Scaled Elevation Drawing

Certifications

25. Landowner Certification:

I hereby certify that I have authorized permission to the sign owner listed above to erect and maintain a sign on my real property. Landowner
Signature:_____Date:_____

26. Applicant Certification:

I hereby certify that all of the above information is true and accurate.
Applicant's Signature: _____ Date: _____
Applicant's Printed Name:_____